

**Alpha Iota State-Michigan
The Delta Kappa Gamma Society International**



Dear Chapter President,

As Chapter Visitations Chairman, I look forward to working with you as together we make arrangements for a state officer to visit and spend some time with your chapter members.

Each chapter is eligible for an official visit from a state officer or state committee chairman once during the 2015-2017 Biennium. The officer or chairman may travel with another state member.

When requesting an official visitation from a state representative, Alpha Iota State Bylaws stipulates that the state will cover transportation and lodging expenses (if needed) for one official visit to your chapter during the biennium. Meals at chapter functions are usually cared for by the chapter. If more than one visitation during the biennium is requested, your chapter is then responsible for the expenses (transportation and lodging) for that officer. (State Bylaws and Standing Rules, Finances, E2 and E3).

If you have a specific date in mind, such as a special function or anniversary, please send in your request early.

Your 2015-2017 officers are:

President: Dr. Dorothy E. Sample
First Vice-president: Nancy Everett
Second Vice-president: Dr. Ranae Beyerlein
Recording Secretary: Lynne Elsesser
Corresponding Secretary: Bernice Haglund

To request an official state visitation, please complete and submit the attached form to:

Chapter Visitations Chairman
Marilyn J. Hopkins
Mu Chapter
709 Whisperwood Trail
Fenton, Michigan 48430

Phone: 810 691-7062

Email: marilynhopkinsdkg@gmail.com

All arrangements for official visits are made directly with me. If you have questions concerning official visits, please call me. I appreciate your commitment to the Society and to the state organization and look forward to working with you.

Sincerely,

Marilyn J. Hopkins

Marilyn J. Hopkins

Alpha Iota State - Michigan



The Delta Kappa Gamma Society International

Request for Official State Visit 2015-2017 Biennium

Today's Date: _____ Chapter: _____

From (name): _____ Title: _____

Requesting visit from: (Name the State officer or chairman you would like to have visit your chapter.)

1st Choice: _____

2nd Choice: _____

Chapter Contact Person: _____

Address: _____

Street/ PO Box/ Apt. # City State Zip

Phone: _____ Email: _____

Please include only if email is checked regularly.

Month/ Date and Time of meeting:

1st Choice: _____

2nd Choice: _____

Location of meeting: _____

Please be specific, with a street address and city or provide details on the reverse side.

Nature of the meeting: _____

What are your expectations of the State Visitor at your meeting?

Attire: (formal, professional, casual, etc.) _____

On the reverse side, please include some background information about your chapter.

Your prompt return of this form is appreciated. Please send TWO copies of this completed form to:

Marilyn J. Hopkins Chapter Visitation Chairman
709 Whisperwood Trail
Fenton, Michigan 48430

Phone: 810 691-7062

Email: marilynhopkinsdkg@gmail.com

Please make ALL arrangements for an official state visit directly with the Chapter Visitations Chairman listed above.